

Registration No. 1240/2018

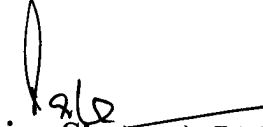
Certificate Of Registration Of Societies



**H.P Societies Registration Act 2006
(Act No. 25 of 2006)**

I hereby certify that the "Society For Improvement Of Forest Ecosystems Management & Livelihoods in H.P." Potters Hill near Tagore Hostel HPU, Summer Hill, Shimla, H.P. has on this Ninth day (09-07-2018) of July Two Thousand Eighteen been registered under the provisions of the Himachal Pradesh Societies Registration Act, 2006 (Act No. 25 of 2006).

Given under my hand and seal at Shimla, Himachal Pradesh.


(Dr. Ajay Sharma), IAS
Registrar of Societies,
Himachal Pradesh, Block-25,
SDA Complex, Shimla-9

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**Society for Improvement of Forest Ecosystems Management & Livelihoods in
Himachal Pradesh**

Memorandum of Association

(Under H.P. Societies Registration Act, 2006)

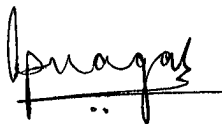
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|-----------------------------|---|
| 1. The Name of the Society. | Society for Improvement of Forest Ecosystems Management & Livelihoods in HP |
| 2. The Registered Office. | The Registered office of the society shall be located at Potters Hill near Tagore Hostel HPU Summer Hill Shimla HP. |
| 3. Area of operation. | Entire State of Himachal Pradesh. |

4. The aims and objectives of the Society.-

The Society aims to contribute to biodiversity conservation and improvement of ecosystems services in forest area for sustainable socio-economic development in HP, with main focus on specific ecosystem service with the objective to manage and enhance forest area ecosystems in the project area, by sustainable forest ecosystem management, biodiversity conservation, livelihoods improvement support and strengthening institutional capacity, thereby contributing to environmental conservation and sustainable socio-economic development in the project area in the state of Himachal Pradesh.

5. The Society

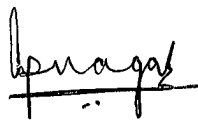

The Project High Power Committee shall act as highest decision making body for the project. It is not a part of the autonomous society being created for project implementation. The Governing Body and the general body of the project would be the decision making bodies for the project within society as per the provisions in the HP Societies Registration Act, 2006. The Governing Body shall consist of following members.-





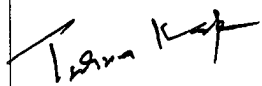
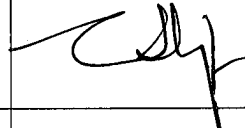



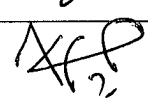
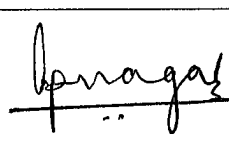


1	Additional Chief Secretary (Forests)	Chairperson
2	PCCF (HoFF), Forest Department	Co-Chairperson
3	Chief Wildlife Warden/PCCF (Wildlife), Forest Department	Member
4	Managing Director of the HP Forest Development Corporation	Member
5	PCCF (Finance & Planning)	Member
6	PCCF (Management)	Member
7	PCCF (Administration)	Member
8	PCCF (PFM & FDA)	Member
9	Additional PCCF (Working Plan)	Member
10	Additional PCCF (Research)	Member
11	Member-Secretary, State Biodiversity Board, HP	Member
12	Director (Ayurveda)	Member
13	CCF (Project formulation)	Member
14	CCF (IT)	Member
15	CCF in field posting (by rotation)	Member
16	Convener, SLBC or its representative	Member
17	Representative from NABARD	Member
18	Project Director in PMU	Member
19	One member from Representative of Academia to be nominated by the State Govt.	Member
20	One member of good performing GP/FWC by rotation	Member
21	Chief Project Director, /Ex-officio CEO Society (PMU)	Member –secretary



We the undersigned, whose names, addresses & occupation are given below, having associated ourselves for the purposes described in this Memorandum of Association (MoA), do hereby give our consent, to form and register ourselves as a Society, in our ex-officio capacity, under the Himachal Pradesh Societies Registration Act 2006.

Sr. No.	Name	Address & Occupation	Signature
1	Sh. Tarun Kapoor	Additional Chief Secretary Forests Govt. of Himachal Pradesh.	
2	Sh. G.S. Goraya	PCCF (HOFF), Himachal Pradesh Forest Department.	
3	Sh. R.C. Kang	PCCF (Wild Life), Himachal Pradesh Forest Department.	
4	Sh. Ajay Kumar	PCCF (Finance & Planning) Himachal Pradesh Forest Department.	
5	Sh. A.C. Shasma	PCCF (Management) Himachal Pradesh Forest Department.	
6	Sh. Kunal Satyarthi	Member Secretary State Bio -Diversity Board HP.	
7	Sh. A.P. Nagar	Chief Project Director, Project for Improvement of Himachal Pradesh Forest Ecosystems Management and Livelihoods.	

WITNESSES

SIGNATURE

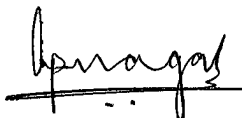
1. Virender
O/o PCCF (HOFF)
Talland Shimla



2. Shrikant
O/o PCCF (HOFF)
Talland, Shimla



4







The Rules for Society for Improvement of Forest Ecosystems Management & Livelihoods in Himachal Pradesh as under:-

ARTICLES OF ASSOCIATION (BYE LAWS)

1. i) Title of the Society

These rules shall be called Rules for Society for Improvement of Forest Ecosystems Management & Livelihoods in Himachal Pradesh.

ii) Scope and Application

These rules shall extend to all the units and activities of the Society.

iii) Date of Application

These rules shall come into force from the date on which the Rules of Society for Improvement of Forest Ecosystems Management Livelihoods in Himachal Pradesh are approved by HP Govt. and registered under the Societies Registration Act, 2006.

2. Aims and Objectives of the Society.

The Society aims to contribute to biodiversity conservation and improvement of ecosystems services in forest area for sustainable socio-economic development in HP, with main focus on specific ecosystem service with the objective to manage and enhance forest area ecosystems in the project area, by sustainable forest ecosystem management, biodiversity conservation, livelihoods improvement support and strengthening institutional capacity, thereby contributing to environmental conservation and sustainable socio-economic development in the project area in the state of Himachal Pradesh.

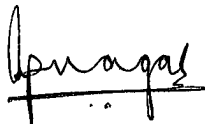
3. Definitions

In these Bye-laws, unless the context requires otherwise.

i) "Act" shall mean The Societies Registration Act, 2006.

ii) 'Society' means Society for Improvement of Forest Ecosystems Management & Livelihoods in Himachal Pradesh

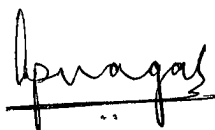
iii) "PMU" means the Project Management Unit of Society for Improvement of Forest Ecosystems Management & Livelihoods in Himachal Pradesh



- iv) 'Governing Body' is the Governing Body of the Society.
- v) "General Body" a decision making body of the Society on all matters as required under the HP Societies Registration Act, 2006.
- vi) "Executive committee" a State Level committee constituted within Project Management Unit.
- vii) "FCCU" means Forest Circle Coordination Unit headed by CCF/CF (ex-officio) and supported by DFO (HQ) and team.
- viii) "DMU" means Divisional Management Unit(s) at the level of Forest Divisions in Himachal Pradesh Forest Department headed by Divisional Forest Officers of the Division concerned.
- ix) "FTU" means Field Technical Unit(s) at the level of Range Forest Officers in Himachal Pradesh Forest Department headed by Range Forest Officers of the Range concerned.
- x) 'Project' shall mean Project for Improvement of Himachal Pradesh Forest Ecosystems Management & Livelihoods.
- xi) 'Government' means the State Government of Himachal Pradesh.
- xii) 'Year' means the period commencing from 1st April and ending on 31st march.

4. MEMBERSHIP.

- (a) The officers who are the signatories of the Memorandum of Association shall be the founder members;
- (b) Such class or classes of persons competent to contract under section 11 of Indian Contract Act, 1872 (9 of 1872) or associations of persons as may be specified by the Government.







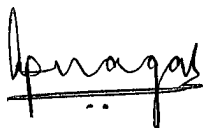
5. Rights and Duties of the Members.-

All and every member of the society shall.-

- (i) Have one vote in every meeting.
- (ii) Be entitled to participate in the meetings, functions and gatherings of the Society
- (iii) Inspect the books of account containing minutes of proceedings of general meeting and the Register of members of society on any working day by giving reasonable notice but shall have no right to take extracts/ notes of the same except by invoking the Right to Information Act provision.
- (iv) Be bound by the rules and regulations, instructions, directions and policy guideline which may be framed from time to time by the Government.

6. MEETINGS OF THE SOCIETY.-

- (a) The meetings of the Governing Body of the society shall be held at least once every quarter. The society shall at least send 7 days notice for such meeting to its members along with agenda notes.
- (b) The meeting of the Governing Body can be called more frequently if the situation arises, particularly during preparatory phase of the Project.
- (c) The Chairman, however, may call an emergency meeting, at any time in case of emergency situation in the interest of the society duly informing all members of the governing body.
- (d) The meetings of the general body shall be held at least once in a financial year in accordance with the provisions of Himachal Pradesh Societies Registration Act, 2006.
- (e) A Special General meeting can be called at any time by the Chairman or on a requisition containing the proposed agenda and reasons for such meeting in writing of one fifth of the total members of society or at the instance of Registrar of the societies. The requisition must reach the Member Secretary at least 30 days before the date of the meeting and the Member Secretary, after approval from the Chairman/ Governing Body shall include them in the Agenda of the meeting. The Chairman/ Governing Body, however, may call a special meeting of General Body at short notice as deemed necessary by him.







7. RECORDING OF PROCEEDINGS OF MEETING-

The proceeding of every meeting of the Governing Body will be duly recorded by the Member Secretary in a book under the signatures of Chairman and Member Secretary of the Society.

8. QUORUM AND NOTICE OF MEETINGS

- (a) The quorum for the Governing Body meeting shall be at least two third of its members.
- (b) The member secretary shall circulate agenda of meeting and proposals to its members at least 7 days ahead of the meeting date. Proceedings of the Governing Body meetings should be circulated to all the Members within reasonable time frame after the meeting is concluded.
- (c) The quorum for the Executive Committee meetings shall be minimum of 2/3rd members and member secretary Executive Committee shall circulate agenda of meeting and proposals well in advance at least three days ahead of the meeting date.

9. THE MANNER OF MAKING, ALTERING AND RESCINDING REGULATIONS.

No proposal for the amendment in the memorandum of Association or regulations thereto shall be entertained, unless approved by a majority of three-fifth Members present in the general meeting called specially for such purpose.

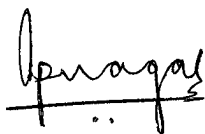
10. MANAGEMENT OF THE SOCIETY.

(i) GENERAL BODY

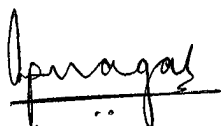
General Body will be a decision-making body of the Society on all matter as required under the HP Society Registration Act, 2006. The General Body of the Society will comprise of the members of the Governing Body, PMU officers in the rank of DFO and above, Forest Circle Coordination Unit (FCCU) Officers in-charge of all the Circles, and Divisional Management Unit (DMU) Officers in-charge where the project activities will be undertaken. The General Body will meet once in a year to conduct the Annual General Meeting (AGM) of the Society. Proceedings of the AGM meetings will be circulated to all the members/attendees within reasonable timeframe, after the meeting is concluded.

(ii) (a) Governing Body

Governing Body would be highest decision making body within the society. The Governing body shall have the following composition.-



1	Additional Chief Secretary (Forests)	Chairperson
2	PCCF (HoFF), Forest Department	Co-Chairperson
3	Chief Wildlife Warden/PCCF (Wildlife), Forest Department	Member
4	Managing Director of the HP Forest Development Corporation	Member
5	PCCF (Finance & Planning)	Member
6	PCCF (Management)	Member
7	PCCF (Administration)	Member
8	PCCF (PFM & FDA)	Member
9	Additional PCCF (Working Plan)	Member
10	Additional PCCF (Research)	Member
11	Member-Secretary, State Biodiversity Board, HP	Member
12	Director (Ayurveda)	Member
13	CCF (Project formulation)	Member
14	CCF (IT)	Member
15	CCF in field posting (by rotation)	Member
16	Convener, SLBC or its representative	Member
17	Representative from NABARD	Member
18	Project Director in PMU	Member
19	One member from Representative of Academia to be nominated by the State Govt.	Member
20	One member of good performing GP/FWC by rotation	Member
21	Chief Project Director, /Ex-officio CEO Society (PMU)	Member -secretary





(ii) (b) DISQUALIFICATION FOR GOVERNING BODY

A person shall be disqualified for being a member of the Governing Body due to following reasons:-

- (a) is disqualified for such appointment by an order of a court or Registrar of Societies, Himachal Pradesh for causing loss to the society or retaining property or for any other reasons detrimental to the interest of society; or
- (b) has been convicted for a cognizable offence. or
- (c) has incurred any of the disqualifications as may be prescribed by the general body, or
- (d) If found to be of unsound mind, or
- (e) If he/she resigns subject to the acceptance of resignation by the Chairman, or
- (f) If he/she ceases to hold the post due to transfer /superannuation

(ii) (c) POWERS AND FUNCTIONS OF THE GOVERNING BODY

1. Governing Body shall meet at least once every quarter (starting as per financial year), or more frequently if the situation arises.
2. Governing Body would rigorously review the project progress vis-à-vis annual plans, and would also monitor the disbursement status.
3. It will review the functioning of PMU (society) regularly and guide to prepare proposals for HPC, whenever necessary for the smooth implementation of the Project.
4. Governing Body shall accord administrative and financial sanctions of all individual schemes, proposals or procurement of goods & services amounting to 2 million INR and above, but not exceeding 50 million INR.
5. Governing Body of the society would be meeting on quarterly basis and so as to have quick decision, close supervision, guidance and follow-ups will entrust day to day responsibilities with the Executive committee at the State level within PMU. The composition of the Executive Committee (herein after called EC) is as under.

(iii) (a)

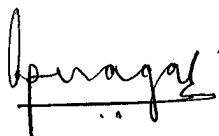
No.	Position	Designated Person
1	Chairperson	Chief Project Director
2	Member	All additional/Joint Project Directors of PMU
3	Member -Secretary	Project Director (Administration & Finance)

- b. EC shall provide environment for sharing proposals on any areas of project functioning, and shall encourage the members to provide ideas, views, and concerns.
- c. Member-Secretary of EC shall keep systematic records and the proceedings of all its meetings, which shall be at least once every month.
- d. EC would keep track of the project implementation, and would be responsible to guide, issue instruction prepare guidelines, execute capacity development plan, establish and operate M&E, GIS/MIS systems, undertake field visits, disseminate project information and provide hand-holding support in field, in almost all respect to ensure efficient implementation of the Project.
- e. The EC shall also be responsible for timely submitting reimbursement claims, and institute concurrent audits as well as statutory audits on regular basis.
- f. EC may accord administrative and financial sanctions of all individual schemes, proposals or procurement of goods and services not exceeding 2 million INR.

11. **OFFICERS OF THE SOCIETY.-**

(a) CHAIRPERSON

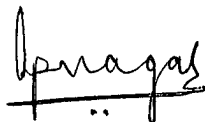
- (i) To preside over the periodical/quarterly meetings of the governing body/general body and of all other committees/sub-committees of society and to exercise general supervision over the activities of the Society and to regulate the proceedings of the meeting to set-out the aims and objects of the Society and shall also permit for discussion, if necessary, any other subject items moved before him by the Members.
- (ii) He/ shall be treated as the 'Head of Society' and shall decide any matter by casting his decisive vote in case of tie. The Chairperson shall convene Meeting of the Society in the event of resignation, insolvency or insanity of any Officer/Bearer/Member within the period of a week of all or 2/3rd Members of the Society along with all other Executives of the Society.



- (iii) He shall give necessary directions and instructions to the Member Secretary for proper and smooth working, management, supervision and administration of the society.
- (iv) Governing Body shall accord administrative and financial sanctions of all individual schemes, proposals or procurement of goods & services amounting to ₹ 20 Lakh and above, but not exceeding ₹ 5 Crore.
- (v) If, in the opinion of the Chairperson, any emergency has arisen which require immediate action, he can take such action as deems fit and necessary, and inform the same to the members of the Governing Body and get it ratified in the next meeting in due course.
- (vi) To Control, Supervise, Advise and direct all establishment belonging to the Society and Departments under the control of the Society.
- (vii) The Chairperson may, in consultation with the Member Secretary and in anticipation of the approval of the Governing Body, may incur/sanction all or any such expenditure in case of urgency or otherwise, not covered by the sanctioned budget.
- (viii) In case of office bearers leaving the station or otherwise being unable to attend to her/his work, the Chairperson will issue directions to the member secretary to make necessary arrangements for the performance of her/his duties, till the return of the officer or till the next meeting of the Governing Body.
- (ix) In addition to powers mentioned above, the Governing Body will entrust day to day responsibilities with the EC.

(b) MEMBER SECRETARY

- (i) The Member Secretary shall be overall In-charge of entire administrative records of the society and carry out all the correspondence on behalf of Society.
- (ii) He/she shall administer the affairs of the Society in consultation with the Chairperson.
- (iii) He /she shall convene and arrange all the periodical and other meetings of the society in consultation with the Chairperson.
- (iv) He/she shall prepare and present the Annual Report together with audited statements of the Accounts of the Society before the General Body meeting of the Society.
- (v) He /she shall maintain a register containing the names and addressed of the all Members of the Society, issue notice of the meeting in







consultation with the Chairperson and record the minutes of the meeting. He/she will be responsible for assigning the work of all activities of the Society and shall conduct correspondence on the behalf of the society.

- (vi) He/she has authority to incur expenditure not exceeding ₹ 20 Lakh in accordance with the regulation of the Society.
- (vii) To submit a report pertaining to the working of Society for the preceding year at the annual General Meeting and execute contracts on behalf of the Society as and when authorized to do so by the Governing council.
- (viii) To keep and maintain all records and financial transactions with the assistance of finance officer.
- (ix) To appoint a consultant or Law Officer with the permission of Chairperson.

(c) Executive Director

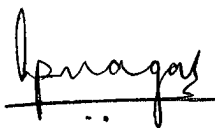
- 1. He/She will be responsible for monitoring, evaluation and environment/social safeguard aspects of the Project.
- 2. Micro planning, Livelihood improvement support and capacity building.
- 3. Preparation of budgetary proposals based on micro plans.
- 4. Coordinating activities of the Project and employees in Field Technical Unit, Divisional Management Unit and Forest Circle Coordination Unit in consultation with Chief Project Director and Officers of Himachal Pradesh Forest Department.

(d) Project Director (Administration, Finance and Audits)

- I. He/she will be responsible for overall supervision, administration and finance aspects,
- II. Managing contracts-human resources, out sourcing, procurement of goods and services,
- III. Annual budget and releases, expenditure
- IV. Claims and fund disbursement, facilitate statutory and concurrent audits, RTI and grievance redressal issues.

(e) Finance Officer

- I. He/she will be responsible for overall supervising accounts manager, implement accounting software based double-entry system,







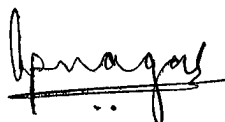
- II. Monitoring financial progress and expenditures ensure timely budget/releases, utilization and SOE's/claims and tax returns, coordinate with FCCUS/FTUs.
- III. Coordinate with other stakeholders,
- IV. In addition would assist Project Director to prepare agenda for Executive Committee, Governing Body, High Power Committee and General Body meetings.

12. THE APPOINTMENT AND REMOVAL OF STAFF OF THE SOCIETY d/

All persons who are paid out of funds of the society, regular, or part time/contractual/target based or any other salaried persons shall be the employees of the Society only for the duration of their services in the Project for Improvement of Himachal Pradesh Forest Ecosystems Management & Livelihoods. Such rules, instructions, and guidelines as are issued by the society or Governing Body or the Chairperson from time to time shall govern them. Provided that the Chief Project Director, faculty in all streams and Gazetted staff shall be appointed by the State Government only. All other staff and in the event of deficiency/non-availability of any staff, the Governing Body, may appoint such administrative, technical, ministerial or any kind of staff as is required to run the office or offices or other establishments run under or by the Society and to fix such term and conditions of service including pay, allowances benefits etc. as is determined either by regulations, instructions, guidelines or other appropriate way as well the classification, control, conduct and appeal mechanism of the employees from time to time. Provided that the normal age of superannuation of the staff-Faculty 60 years Administrative & Technical staff 58 years. Provided further that the Chairperson may delegate his/her all or specific powers to such officers of the Society, for the control of the administration of the staff, as deems fit. The competence for removal of staff and officers shall vest in the Governing Body after affording adequate opportunity of being heard, on the following grounds if he/she is found guilty:-

- (i) For misconduct, violation of the Rules and Regulations and misappropriation/embezzlement of funds/properties of the society.
- (ii) On conviction for a cognizable offence.
- (iii) For in-discipline and breach of trust etc.

The society shall recruit /hire the staff even on a temporary, daily wages basis with the prior concurrence of the Government. In case of dissolution the services of the employees of the society shall stand automatically



dispensed with and they will have no right to claim absorption in the Government Department as per notification No. Fin © B (15)-8/2010 dated 1.11.2010.

Besides the above, the society shall constitute committees to prevent sexual harassment of women at work place and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto.

13. FUNDS

The Chairperson/Governing Body shall have full power of supervision and control over the receipts and expenditures, and entire funds of the Society. The funds shall be used solely and only for the purpose of the aims and objects of the society. The society shall generate funds by way of raising loans from the banks, receiving donations, gifts, fee/subscription and grant-in-aids from the Central

Government or State Government, individuals, organizations, institutions, agencies, companies etc. The surplus funds of the society shall be invested in the nationalized banks, Govt. departments/corporations or statutory bodies as per decision of the Governing Body and subsequent approval of the general body.

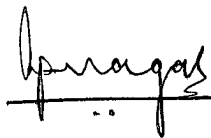
14. BANKING OPERATIONS

The society shall open its saving account in some nationalized or cooperative bank after obtaining the necessary permission from the chairperson and such bank account shall be operated under the signature of any one of the following authorized by the Chairperson:-

1. Project Director Shimla
2. Additional Project Director Kullu
3. Deputy Project Director Rampur

15. ACCOUNTS AND AUDIT

- (a) The financial year of the Society shall start from 1st day of April to 31st day of March of the following year.
- (b) The Chairperson/Governing Body shall get the audit of accounts of the Society and subordinate offices from the Accountant General and CAG empanelled Accountancy firms once in a year.
- (c) The report shall be submitted to the Registrar of Societies within a period of one month after the receipt of audit report.



16. MATTERS TO BE PROVIDED BY BYE-LAWS

Society shall, deliver a copy of its by-laws, to each member of the Society at the time of admission and as per provision laid down in Section 17 of the H.P. Societies Registration Act, 2006. All the account books shall be maintained by the society as per requirement of the Act.

17. PROPERTY

The property, moveable or immovable, belonging to the society shall deem to be vested in the general body by its proper title. No immovable property shall be acquired or transferred by way of sale, gift or otherwise without the previous approval of general body as well as Government and such information shall be passed on and got recorded with the Registrar within a period of one month.

18. DISSOLUTION

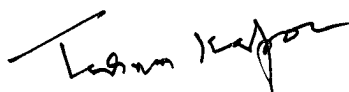
The three-fifth majority of the total members may by a special resolution determine that the society shall be dissolved of and thereupon, with prior intimation to the Registrar of Societies, H.P. and it shall be dissolved at the time specified in the resolution. Any property what so ever remaining after satisfaction of all its assets and liabilities shall be given to Government to be utilized in the event of cancellation of the registration of society. All the moveable and immovable assets of society or its institutions or centers shall vest in the State Govt. to the extent of assistance, grant, aid or donation may have received from central or State Govt.

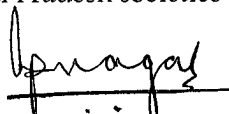
19. LEGAL PROCEEDINGS

The society may sue or be sued in the name of the Chairperson or the Member Secretary as the case may be and determined and appointed by the governing body.

20. APPLICATION OF ACT

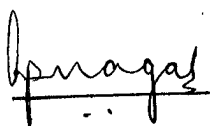
In all the circumstances, the society shall function in accordance with the provisions of the Himachal Pradesh societies Registration Act, 2006.


Chairperson

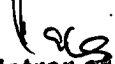

Member Secretary


Project Director (FA&A)

Registered this 9th day of July 2018
Under Himachal Pradesh Societies
Registration Act, 2006
(Act No. 25 of 2006) vide No. 1240/2018


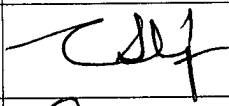
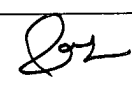


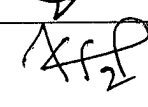
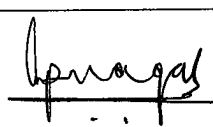


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Registrar of Societies,
Himachal Pradesh
Shimla-171009

MEMORANDUM OF ASSOCIATION

We the undersigned, whose names, addresses & occupation are given below, having associated ourselves for the purposes described in this Memorandum of Association (MoA), do hereby give our consent, to form and register ourselves as a Society, in our ex-officio capacity, under the Himachal Pradesh Societies Registration Act 2006.

Sr. No.	Name	Address & Occupation	Signature
1	Sh. Tarun Kapoor	Additional Chief Secretary Forests Govt. of Himachal Pradesh.	
2	Sh. G.S. Goraya	PCCF (HOFF), Himachal Pradesh Forest Department.	
3	Sh. R.C. Kang	PCCF (Wild Life), Himachal Pradesh Forest Department.	
4	Sh. Ajay Kumar	PCCF (Finance & Planning) Himachal Pradesh Forest Department.	
5	Sh. A.C. Sharma	PCCF (Management) Himachal Pradesh Forest Department.	
6	Sh. Kunal Satyarthi	Member Secretary State Bio-Diversity Board HP.	
7	Sh. A.P. Nagar	Chief Project Director, Himachal Pradesh Forest Ecosystems Management and Livelihoods Improvement Project.	

To

The Registrar of Societies, H.P.

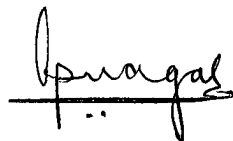
Witness-1



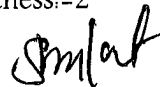
Signature;

c/o Harshard Niwas Vill. Bakhoai
P.O. mafelana, Teh. Diji Shimla
Full Address.

o/o PCCF (HOFF) Shimla



Witness:-2



Signature;

c/o Parmesh Sharma, Champa Ashram,
Full Address: Near Shiv Mandir, Kasumpati
Shimla - 9

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o/o PCCF (HOFF), Shimla

