

Micro Plan Assessment Criteria for Financing and Sanctioning

DMU..... FTU..... Beat.....

GP..... VFDS.....

S. No.	Assessment Criteria	Achievement DD/MM/Year	Status at the time Applying for Approval
	Process related		
1.	GP Level and ward level awareness done		
2.	GP consent /ward consent to work with project obtained		
3.	VFDS formed/Executive committee constituted		
4.	VFDS registered		
5.	MOU signed between DMU and VFDS for undertaking micro planning and implementation		
6.	EC 1 st meeting held to explain their role and responsibilities.		
7.	VFDS account opened		
8.	Percent of households represented in micro planning process (App.)		
9.	Percent of women participants involved in micro planning process (App.)		
10.	Collected information crosschecked and updated in general assembly		
11.	Women, poor, youth and other communities were involved in micro planning process		
12.	VFDS involved in information analysis and finalizing key emerging activities		
13.	Micro plan (FEMP, CD&LIP) approved by VFDS in general assembly and confirmed by executive committee		

14.	Formats prescribed for MP (FEMP, CD&LIP) used by social and technical staff		
15.	Total amount of FEMP, CD&LIP and convergence mentioned in MP		
16.	Days taken to complete MP (FEMP, CD&LIP)		
17.	Micro Plan submitted by FTU to DMU		
18.	Micro plan approved by the Head of DMU		
	Output related		
19.	List of Executive Committee members attached		
20.	VFDS contribution is there		
21.	Are FEMP and CD&LIP activities in line with project objectives		
22.	Livelihood activities checked for initial technical feasibility and economic viability by micro planning team		
23.	Convergence activities included		
24.	VFDS training and capacity building aspect included		
25.	Costing of FEMP, CD&LIP Checked by DMU		
26.	Micro plan includes adversely affected households/group, if any		
27.	PRA tools, wellbeing analysis, VFDS resolution, maps of FEMP and other documents are annexed		
28.	Sources of secondary information mentioned in the micro plan		

Assessed by FMU

Recommended by DMU

Approved by PMU